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| **申请方基本信息** | | | | | | |
| 组织名称(中文)  Company Name (Chinese) | |  | | | | |
| 组织名称(英文)  Company Name (English) | |  | | | | |
| 组织注册地址(中文)  Registered Address (Chinese) | |  | | | | |
| 组织注册地址(英文)  Registered Address (English) | |  | | | | |
| 组织经营地址(中文)  Business Address (Chinese) | |  | | | | |
| 组织经营地址(英文)  Business Address (English) | |  | | | | |
| 以上经营地址是否为独立的办公经营场所，不存在与其他公司共用办公场所，也不在居民小区内。The above business address is an independent office operation place. There is no shared office space with other companies, and it is not in the residential area.  🞏 **Yes是** 🞏 **No否，说明情况：** | | | | | | |
| 组织本次申请的管理体系认证是否覆盖多个场所The applied management system certification covers more than one site.  🞏 **Yes是** 🞏 **No否**  提示：如覆盖多个场所，请填写附件《多场所项目表》。针对固定多场所，组织应将这些固定多场所的名称与地址信息按附件《多场所项目表》要求进行填写，组织应提供固定多场所的法律证明文件，即可证实组织合法使用该地址的证明文件。如：分公司/子公司营业执照、工商登记证明、产权所有证、租赁协议等。组织应确保填写的固定多场所名称和地址信息与组织提供的相应法律地位证明文件信息一致。  Note: If more than one site is covered, please fill in the attached “multi-site project form.” For the fixed multi-sites, the organization shall fill the name and address information of these sites into the “multi-site project form.” The organization shall provide the legal documentation of all these fixed sites, that is, the documentary evidence proving the organization is legally using the address. For example, the business license of branch company/ subsidiary company, proof of industrial and commercial registration, property rights certificate, renting agreement etc. The organization shall ensure the filled fixed multi-site name and address information are in line with the corresponding legal status documentary evidence that the organization provides. | | | | | | |
| 总经理  GM |  | 电话  Tel |  | | 手机  Mobile |  |
| 管理者代表  RGM |  | 电话  Tel |  | | 手机  Mobile |  |
| 联系人  Contact |  | 电话  Tel |  | | 手机  Mobile |  |
| 法人代表  Legal representative |  | 邮编  Postal code |  | | 统一社会信用代码Uniform social credit code |  |
| 体系总人数Total number of staff： ，作息时间 Time to rest：  倒班信息 Shift information： | | | | | | |
| 审核所使用的语言language used by the audit：🞏 中文Chinese 🞏英文English 🞏其他Other | | | | | | |
| 申请类别Applied type：🞏初审Initial Audit 🞏再认证Recertification 🞏证书转换Certificate conversion 🞏其他Other | | | | | | |
| Scope (Chinese) 认证范围（中文）： | | | | Scope (English) 认证范围（英文）： | | |

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| 申请认证领域及标准:  Apply for certification areas and standards |  |
| 经营或服务活动范围及活动情况的说明:  A description of the scope of the business or service activities and the status of the activities |  |
| 拟申请的认证范围具体不适用条款：  Proposed certificate scope wordingthe specific clause not applicable |  |
| 企业生产活动是否具有明显季节性Whether the company's production activities have obvious seasonality：  🞏 **YES** 🞏 **NO否**  请列出不能安排审核的时间段Please list when the review cannot be scheduled： | |
| 近两年内是否发生重大质量/环境/职业健康安全事故，或受到过行政处罚或被媒体曝光，或被执法监管部门责令停业整顿或列入“黑名单”?  Whether there is significant quality / environmental / occupational health and safety accidents or not, whether it’s been subjected to administrative penalties or media exposure, whether it’s been ordered to stop operation for correction by law enforcement and supervision department ,or whether it’s blacklisted the past 2 years.  🞏 **Yes是** 🞏 **No否，说明情况：** | |
| 管理体系是否运行3个月以上?  Whether management system (system documents implementation date) has operated more than 3 months | 🞏 **Yes是** 🞏 **No否** |
| 是否提供管理手册和程序文件?  Whether it supplied the manual and the procedures | 🞏 **Yes是** 🞏 **No否** |
| 是否完成内部审核？  Whether it has completed internal audit | 🞏 **Yes是** 🞏 **No否** |
| 是否完成管理评审？  Whether it has completed management assessment or not | 🞏 **Yes是** 🞏 **No否** |
| 两年内是否接受过认证咨询?  Whether it received consultation in two years  具体说明咨询机构和咨询人员:  Specify the advisory body and its personnel | 🞏 **Yes是** 🞏 **No否** |
| 是否获得过类似认证证书?  Whether it obtain similar Certification certificate  具体说明信息：  Specify the information | 🞏 **Yes是** 🞏 **No否** |
| 期望的正式审核日期：  Expected audit date |  |
| **申请承诺** | |
| 本组织郑重承诺：本组织填写的申请信息真实、准确，本组织从事的所有活动均符合相关法律法规的规定，如本组织违反诚信原则向中嘉认证提供虚假信息，我们愿意承担由此而发生的全部责任。  Solemn Commitment：We acknowledge all the information provided in this form is accurate and correct. All the activities conducted by this organization complies to the relevant laws and regulations. If we breach the principle of credit to provide the false information to ZhongJia certification, we will accept the ultimate responsibility and pay all the cost taken by ZhongJia certification.  组织名称（盖章）： 总经理/管理者代表签字： 日期：  Organization Name(Stamp) GM/RGM Date | |

**附件：**

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| **多场所项目表** | | | | | | | | |
| 组织名称（盖章）： | | | | | | | | |
| 序号 | 场所/临时现场名称 | 多场所类型 | 地址 | 距总部距（KM） | 现场涉及产品/过程/活动及进度说明 | 人数 | 联系人 | 电话 |
|  |  | 固定场所  临时场所 |  |  |  |  |  |  |
|  |  | 固定场所  临时场所 |  |  |  |  |  |  |
|  |  | 固定场所  临时场所 |  |  |  |  |  |  |
| 1、涉及固定多场所，组织应将这些固定多场所的名称与地址的信息按本表要求进行填写，组织应提供固定多场所的法律证明文件，即可证实组织合法使用该地址的证明文件。如：分公司/子公司营业执照、工商登记证明、产权所有证、租赁协议等。组织应确保填写的固定多场所名称和地址与提供的相应法律地位证明文件信息一致。  2、临时场所是指为完成特定的工作由组织建立的临时性场所，如建设项目开发、勘查、设计、施工、安装、监理、园林绿化等所在场所。  组织应如实填写本表，否则一旦中嘉认证确认漏报项目已影响到审核结论的客观性、有效性，或填写的固定多场所名称和地址与提供的相应法律地位证明文件信息不一致的，将保留采取补充审核、暂停、撤消认证证书等措施的权利。 | | | | | | | | |

请特别留意：如涉及固定场所/临时场所信息必须填写本表，否则将会严重影响审核过程。